

**CITY OF SUGAR HILL
MAYOR & COUNCIL WORK SESSION MINUTES
MONDAY, JUNE 1, 2015
CITY HALL COMMUNITY ROOM, 7:00 P.M.
5039 WEST BROAD STREET
SUGAR HILL, GA 30518**

AGENDA ITEMS FOR THE COUNCIL MEETING – Present were Mayor Pro Tem Brandon Hembree, Council Members Marc Cohen, Susie Gajewski, Curtis Northrup and Mike Sullivan. Also present were City Manager Paul Radford, Assistant City Manager Troy Besseche, City Clerk Jane Whittington and City Attorney Frank Hartley. Mayor Steve Edwards was not present.

OLD BUSINESS

NEW BUSINESS

Girl Scout Presentation at June 8th Council Meeting – the presentation by the Girl Scouts for Man Enough to be a Girl Scout will be at the Council Meeting.

Design Review Board - Central Business District, 5192 Nelson Brogdon Blvd., Suite 400, Farmers Insurance Nicholas Green, 21 Square Feet Sign (Public Hearing at 6/8 Council Meeting – the Council requested that the Planning Director modify the ordinance to allow administrative review and approval by staff for these types of signs.

Design Review Board - Central Business District, 5000 West Broad St., Daddy O's Irish Pub, 49.66 Square Feet Sign (Public Hearing 6/8) – the Planning Director requested that this be tabled to come before the Council at the same time as their architecture. These materials were not ready to present at this meeting.

Final Plat Ratification – Warrenton Subdivision, 41 Single Family Home Lots, Benefield Rd. – the Planning Director requested that action be taken tonight to ratify this final plat. Everything is in order and ready for the Council to consider approving. Council Member Cohen motioned to approve the Final Plat Ratification for Warrenton subdivision. Council Member Gajewski seconded the motion. Approved 4-0.

CDBG Program Urban County Qualification Cooperation Agreement FY 2016 – 2018 – the City Manager requested that this be approved tonight to allow for time constraints with Gwinnett County. This agreement allows the City to cooperate in the CDBG program for 2016 – 2018. Council Member Cohen motioned to approve the CDBG Program Urban County Qualification Cooperation Agreement and allow the Mayor and City Clerk to sign and forward to the County. Council Member Sullivan seconded the motion. Approved 4-0.

Artworks Gwinnett Membership – Council Member Cohen explained that this membership will allow the Arts Commission to be more involved with the County program.

CITY MANAGER DISCUSSIONS/UPDATES

2012 Audit Report – the City Manager explained that the 2012 Audit will be presented at the July Work Session and there will be a Special called Meeting for adoption. Wayne Tuck the City Auditor thanked the Mayor and Council and all staff that cooperated to allow for the audit's completion. The audit will be presented as an unqualified opinion.

Seven Project (Temple) Update by Kirby Glaze – Kirby Glaze presented an early concept plan for the Seven project on Temple Avenue. There will be a five story parking deck in the center with about 580 spaces. This will be a shared parking lot with the City. He stated that the market calls for all apartments at this point. Retail and OI will be added later. The time frame for starting the project is 30 to 60 days to have a development agreement with the DDA and then drawings to the engineer.

Suite Spot and Annex Update – There are about 14 paid members so far at the Suite Spot.

Bowl @ Sugar Hill Master Plan – the Assistant City Manager will have a presentation at the Council Meeting with more detailed plans.

AX-15-001, 1135 Chatham Rd., Buford Church of Christ, Inc., Annex 7.58 Acres, OI – Acceptance of Application

AX-15-002, 5880 Suwanee Dam Rd., Annex 3.56 Acres, RS-100/PRD – Acceptance of Application

The City Manager will accept these annexation applications at the Council Meeting so they can then be forwarded to the Planning Commission and back to the Council at the July meeting.

WORK SESSION DISCUSSION ITEMS

EXECUTIVE SESSION, LEGAL, REAL ESTATE, PERSONNEL – Council Member Cohen motioned to adjourn into Executive Session. Council Member Gajewski seconded the motion. Approved 4-0.

PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION – There was no action taken out of Executive Session.

ADJOURNMENT – Council Member Cohen motioned to adjourn. Council Member Sullivan seconded the motion. Approved 4-0.

Brandon Hembree, Mayor Pro Tem

Jane Whittington, City Clerk